

Basic Certificate Course in Handling Digital Text in Indian Languages

1	Syllabus	• Basics of writing system • Deep dive into Encoding, Storage and Display Standards • Introduction to Unicode • Standards and Bodies associated with Unicode • Other Indian language standards • Basics of fonts • Basics of keyboard layouts
2	Total Marks	300
3	No of Papers	3
4	Nature of Papers	Theory Papers – 2 Practical Paper – 1
5	Theory Marks	200 Marks
6	Practical	100 Marks
7	No of Hours	45
8	Passing Marks	Min – 40 per Paper
9	Fees:	Rs. 5000/-
10	Duration :	3 Months
11	Minimum Eligibility	12 th Pass

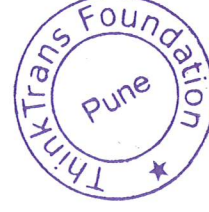
Objectives of the Course: With large scale digitization of processes taking place, computer literacy is of paramount importance. In addition to the computer literacy, the role of content in vernacular languages is also increasing on the services offered by various online platforms. This has given rise to a totally new kinds of jobs which are available to those who are well versed with their respective mother-tongues. Some of the typical jobs in this segment are those of Professional Translators and Transcriptionists. However, this field is constantly evolving and giving rise to new kinds of jobs every day. Only those who understand how the digital text functions are only eligible to make the most of it. This course aims to create that foundation among the prospective students and subsequent professionals.

Key Highlights of the course:

1. This being a foundational course, it enables the students for many other self paced courses in the area of natural language computing
2. There is no professional course available of this kind apart from the one for “linguists”, which is a very specialized field

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