

● Admission Rules

- **Eligibility for Admission:**

1. Admission to post graduate courses in the affiliated Colleges / Institutions and University Departments shall be strictly based on a) Eligibility criteria as prescribed by the University from time to time; b) Reservation rules as prescribed by the State Government from time to time and adopted by the University and c).
 1. A student satisfying the eligibility criteria of the course and has passed the entrance examination conducted by the University shall be eligible to take the admission.
 2. Other University students satisfying the eligibility criteria of the course and have passed the entrance examination conducted by the University shall be eligible to take the admission.
 3. Merit list will be prepared by considering marks obtained by the candidate in the entrance exam only.
 4. In case of other university students, the merit list will be prepared on the basis of entrance examination marks only.
 5. At the time of preparing the merit list of the students to be admitted, the Admission Committee shall consider the marks obtained in the entrance examination. In case there are two or more students with the same marks, the total marks obtained by these students at UG part-I, II and III Examinations shall be considered. Even after this, if the student continues to obtain equal marks, the marks secured by the students in the second year examination in the same subject shall be considered.
 6. In case of students from other Universities applying for admission to postgraduate courses of this university, it shall be necessary to ensure equivalence of the degree course offered by the said students. The quota for the students from other Universities in the State of Maharashtra will be 10 percent of the intake capacity, and in the case of the students from other Universities the reservation rules shall apply thereto.

In case any seats from this quota remain vacant, students in order of merit shall be admitted from the waiting list.

2. In view of the problem of dropouts, additional 10 percent of the sanctioned intake capacity may be admitted in the post graduate courses in the Affiliated Colleges/ recognized Institutes/University Departments/Autonomous Institutions, subject to the general rules of the admission framed by the university from time to time and with prior permission of competent authority of the University.
3. In case of admission to second and/or third year of the post-graduate courses, preference shall be given to the students of the same department. However, if vacancies remain, other things being equal, students from other post-graduate departments may be admitted.
4. a) For the admissions to University Departments/ Colleges which runs the program, there shall be an Admission Committee to monitor the admissions. The Admission Committee shall be constituted as under:
 - A. Director of the School (Chairperson)
 - B. Head of each Department
 - C. Principal or his nominee of the concerned college
 - D. One Associate Professor/ Assistant Professor from reserved category
 - E. One Associate Professor/ Assistant Professor (Secretary)
- b) For the admissions to PG courses offered at Affiliated Colleges / Recognized Institutions /Autonomous Institutions (which courses are exclusive in the Colleges) the Admission Committee be constituted as under:
 - a. Chairman (nominated by University)
 - b. Principal / HOD / Nominee of Concerned College
 - c. One Professor/Associate Professor/ Assistant Professor (from reserved category)
 - d. Assistant Registrar/ PG section senior person (Secretary)
5. The foreign students shall be admitted to any Post-Graduate Course in a Recognized Institution /Affiliated Colleges /Autonomous Institution or in the University Department in addition to sanctioned seats as per the directives of the UGC / State Government on producing provisional eligibility certificate from the University. For obtaining provisional eligibility certificate, the foreign student shall apply along with necessary certificates to the University in the form prescribed by the University and pay fees as prescribed by the University from time to time.

6. Students participating in sports / cultural / other competitions securing at least fifth rank in the National, Inter-University sports/ cultural events (individual or Team) may be considered for admission as a special case, subject to the approval of the Hon'ble Vice- Chancellor.
7. One additional seat is to be reserved for each course on the campus to the kin or ward of PAH Solapur University employee (Regular on roll) subject to the approval of the Hon'ble Vice-Chancellor.

Important Instructions about Admission:

1. General merit list will be displayed on the University web site <http://su.digitaluniversity.ac> or <http://sus.ac.in> under Admission and Eligibility tab.
2. The university will not make any individual correspondence.
3. List of students called for First and Second Round of counseling will be displayed on the University web-site as per the schedule and it is the responsibility of the students to check the list and attend the counseling rounds.
4. Students should attend the round in person along with original documents and prescribed amount of fees.
5. Students who remain absent on specified date and time of the counseling, will be considered only for spot admission as per merit and reservation against vacant seats, if any.
6. It is compulsory for the student to take admission for the course in university department/college after being allotted by the admission committee. If a student fails to take the admission in specified time given by the admission committee, he/she will not be considered for admission in any subsequent round except spot round.
7. Decision of the admission committee shall remain final.

Cancellation Rules:

Cancellation of admission and refund of money shall be as under:

1. Cancellation of admission and refund of money shall be made as per the Public Notice (F.No.1-3/2007 (CPP-II) date 23rd April, 2007 & F. No. 6-1(7)/2006(CPP-1) date 22 June, 2011) by University Grants Commission, New Delhi.
2. A student shall not be entitled to claim refund of tuition fees, if he leaves the college or the institution after the last date of admission to such college/Institution and no substitutional admission is done to that seat.
3. On cancellation of admission, the student from reserved category will have to pay the fees as per university rules.
4. All Deposits such as Caution Money, Library Deposit, Laboratory Deposit, etc. shall be refundable subject to such deductions as may be necessary on account of any damage to the property of the institution concerned such as breakages to Laboratory equipment, loss of library books etc. for which a student is found responsible. [The application for refund of such deposits shall be made within six months either from the date he/ she leaves the college or completes the course and the said institution shall refund the amount within 30 days from the date of receipt of application.]
5. Only tuition fees and no other fees shall be refundable.
6. If a student gets his admission at another college or institution providing courses different from those in the College or the institution to which he had first sought admission and paid tuition fees provided that he has kept the authorities of such a college or the institution informed in time about his application for admission to another college or institution. The application for refund of tuition fees in such cases must be forwarded through the Principal of the College or Institution which the student actually joins, giving pertinent details such as the course selected by him, the date of his application for admission to the college or institution concerned, the date of his admission to the college or institution, etc.
7. In the case of a student, who fails to inform the authorities of the college or the institution to which he has been given admission, about his intention to leave or change the college or the institution, such authorities shall be entitled to charge full fees for the term or the year, as the case may be.
8. These rules shall not be applicable to colleges/ institutions run by the State Government.
9. Last date for the admission to the P.G. Courses will be given at time of counseling. However in specific cases admission may be granted upon approval from Hon'ble Vice-Chancellor.

Reservations for different categories as per the Government policy:

1. Scheduled Caste and Scheduled Caste persons who have adopted Buddhism (SC) - 13 %
2. Scheduled Tribe (ST) - 7 %
3. Denotified Tribes (14 Similar Tribes) (VJ/DT) A - 3 %
4. Nomadic Tribes (28 Tribes before January 1990 and similar tribes) (NT-1) B - 2.5 %

5. Nomadic Tribes (Dhanagar and Similar Tribes) (NT-2) C - 3.5 %
6. Nomadic Tribes (Vanjari and Similar Tribes) (NT-3) D - 2 %
7. Other Backward Class (OBC) - 19 %
8. Economically weaker sections (EWS) - 10 %
9. Special Backward Class (SBC) - 2%
 - 2% seats are available for SBC category if seats from reserve category remain vacant at the time de-reservation.
 - In the 40 % seats of the Open Category and 60 % seats of the Reserved Categories, for the following type of candidates shown percentage of seats will be independently reserved (Internal Reservation).
- Candidate having a certificate from Civil Surgeon specifying that the candidate is physically handicapped and having minimum 40 % disability – 5 % quota.(27 August, 2018).
- Son/Daughter/Husband/Wife of Active Military Services Personnel and Ex. Military Services Personnel and Ex-Serviceman Personnel himself- 2 % quota.
(Note- This being the internal reservation, seats will be filled on merit in the beginning only. Correspondingly the number of seats will be reduced from the respective categories.)
- **If any seats remain vacant in reserve category it will be filled through following interchangeability process mentioned below:**

Group 1	I.	Scheduled Caste and Scheduled Caste persons who have adopted Buddhism (SC)	II.	Scheduled Tribes (ST)
Group 2	I.	De-notified Tribes (VJ) (A)	II.	Nomadic Tribes (B)
Group 3	I.	Nomadic Tribes (C) Other Backward Castes (OBC)	II.	Nomadic Tribes (D)

- After following the admission rule, if some seats still remain vacant then those will be filled on the basis of a consolidated merit list of all remaining backward class candidates.
- After this, if some seats reserved for backward class remain vacant, they will be filled from the merit list of open category candidates.

General Instructions

Students of this University must submit their transference Certificate (From the college last attended) before the last date of admission without fail.

1. Students should apply for an Eligibility Certificate after their admission to this University.
2. Every student must arrange to have an identity proof at the time of his/her admission.
3. Seats are reserved for students belonging to Scheduled Castes, Scheduled Tribes etc. as per the Resolution passed by the State Government from time to time.
4. No application form for admission to an examination will be accepted unless all dues are cleared by the student.
5. Concession for the wards of Kashmiri migrants will be given as per government of India Minister of Human Resource Department letter dated 15 October, 2019.
6. 10% Seats of total intake capacity will be admitted from Ex-servicemen / Defense personnel wards as per Government of Maharashtra, Department of education and employment circular dated 13/06/1995.

Disciplinary Rules

As per Section 127 (1) of the Maharashtra Public Universities Act, 2016, the rules of discipline and proper conduct of the students of the University Department, affiliated colleges, recognized institutions, autonomous college/ institutions shall be as follows:

1. As part of discipline, students are required to attend functions, celebrating Days of National Importance.

2. The students shall attend the classes, practical and seminars, etc. whenever prescribed, regularly so that the requirements of minimum attendance as prescribed under the Act, the Statutes, the ordinances and rules/regulations made in that behalf are fulfilled.
3. It shall be binding on the part of the students to see that no damage is done to the property of the concerned institution in any manner.
4. Code of Conduct in short:
 - a. The students shall behave with their classmates, teachers, authorities and the non-teaching employees of the concerned institutions in a responsible manner.
 - b. The student shall behave in a fair and friendly manner in all extra and co-curricular activities.
 - c. The student shall participate in Educational tours, Youth festivals and other collective activities wherever prescribed in a constructive manner, ensuring fulfillment of the objectives of the said activity under strict supervision and guidance of the teachers/officers/authorities of the concerned institutions.
 - d. It shall be obligatory on the part of the students to make a proper use of the Laboratory/Library/Study Room and other common facilities without causing inconvenience or damage to the other users, and the property.
5. The resident students shall be governed by the rules and regulations in respect of hostel accommodation/official premises as prescribed by the concerned institution.
6. The students involved in any attempt of common-offs, vulgarism, gundaism, man-handling, eve-teasing, malpractices or participation in criminal acts shall be liable for punishment.
7. Students must not organize / involve in celebrations of any event / programmes / gathering without the prior permission of authority.
8. Prevention of Ragging in Educational Institutions:
 1. The provisions of Anti-Ragging Legislation of the State Government shall govern the students, and / or rules made in this regard from time to time by the concerned institution.
 2. Ragging is any act which violates the dignity of the individual student or is perceived to violate his / her dignity. Broadly ragging can be categorized in following way – i) Verbal Ragging, ii) Severe Verbal Ragging, iii) Physical Ragging, iv) Sexual Ragging

For various types of ragging the punishment such as imprisonment or fine or both is prescribed with expulsion etc, if found guilty of ragging.
9. Anti – Ragging Committee / Squad: Anti Ragging squad has been constituted at University level as per the order of Hon' ble Supreme Court of India (D. No. 370/04/XI/-A dated 18th May, 2007). Ragging in any form is strictly prohibited.
10. Sexual Harassment Prevention Committees: There is a committee constituted for prevention of sexual harassment. Students can take help from the committee for any kind of problem of harassment.
11. All powers relating to disciplinary action against students of the University an affiliated college or recognized institution not mentioned by the University, shall vest in the Principal of the affiliated college or Head of the recognize institution, and the provisions of the foregoing sub- section including the rules, if any made there under, shall mutatis mutandis apply to such colleges, institution and students therein.

Any breach of the aforesaid rules or any misbehaviour on the part of the student shall be liable to be punished severely in accordance with provisions contained in section 127 (3)(4) of the Maharashtra Public Universities Act, 2016.

Important Note : All the courses are full time courses and no candidate is allowed to do any full or part time job during course tenure.